

# ENVIRONMENT POLICY

Date of Issue: 17 December 2010  
Review: 21 July 2016

Contact: Cerran Fawns

## **Introduction**

ECollaboration Ltd aspires to minimise its impact on our environment and maximise the effective use of resources. We strive to achieve this by increasing communication and awareness of our efforts in accordance with this policy and fostering responsible environmental behaviour amongst staff, volunteers, and users at all levels.

ECollaboration is committed not only to complying with applicable law in all of its operations but to absolutely minimising its risks and impacts through the development of robust and documented systems to implement, measure, monitor, and disseminate excellent environmental performance both within its operations and to the broader community.

This document applies to all employees, volunteers and contractors.

## **Purpose**

This Environmental Policy is intended to provide a framework to bring together the different accountabilities involved in different areas of environmental responsibility, and to clarify the content of these responsibilities in each area. It aims to integrate a philosophy of environmental sustainability into all the organization's activities and to establish and promote sound environmental practice in our operations.

## **Authorisation**

ECollaboration Ltd

## **Policy**

ECollaboration commits itself to minimising its impact on our environment through:

Conserving natural resources by reducing consumption, reusing and recycling

- Providing a safe and healthful workplace
- Creating an environmentally aware culture where responsibility is assigned and understood
- Being an environmentally responsible neighbour in our community
- Participating in efforts to improve environmental protection and understanding

- Using in our own operations processes that do not adversely affect the environment
- Using our own professional expertise where possible to assist in the development of solutions to environmental problems.
- Striving to improve our environmental performance continually
- Conducting rigorous audits, evaluations, and self-assessments of the implementation of this policy
- Working with suppliers who promote sound environmental practices
- Enhancing awareness among our employees, volunteers, and users - education and motivating them to act in an environmentally responsible manner.

### **Responsibilities**

- It is the responsibility of the Board to ensure that:  
this policy is continually developed and reviewed
- It is the responsibility of the CEO to ensure:  
the implementation of this policy
- It is the responsibility of all volunteers and staff to:  
abide by this policy